

Deer Creek Villages Owners Association

PO Box 1142
Cedaredge, CO 81413
designreview@dcvoa.com

Architectural Variance Request Form

Section A: Homeowner's Section - Please complete Section A of this form.

Homeowners Name: _____

Address: _____

Phone: _____ Email: _____

Request Level: Level 1 Level 2 Level 3 Level Unknown

Please describe the proposed modification and/or variance ("Modification"). Include all relevant details including location, shape, colors, size, dimensions, etc. Attach formal drawing(s), photographs, sketches, etc., as necessary. Attach more sheets, as necessary.

Estimated dates when the proposed modification will: Begin: _____ End: _____

IMPORTANT: If the proposed modification is a level 2 or Level 3, work may not be started until you receive written approval by the Association. If this variance is approved, the modification must be implemented exactly as described in this request. In addition, the modification must be completed in its entirety within one year of the date of approval, otherwise such approval shall become null and void.

Owner Signature: _____ **Date:** _____

Section B: Response from the Chairperson for Architectural Review

Date Received

This Modification is a: Level 1 Level 2 Level 3

- This is a Level 1 Modification and does not require the approval of the Association. You may implement the Modification exactly as described hereinabove.
- This is a Level 2 Modification and the request for variance is approved by the Chairperson for Architectural Review. You may implement the Modification exactly as described hereinabove.
- This is a Level 3 Modification and it will be forwarded to the Board of Directors for their review and approval. The Board will notify you in writing if the request is approved, not approved, or more information is needed.
- The request for variance is denied for the reason(s) below and/or attached. If additional information is requested, please resubmit request.

DRC Signature: _____ **Date:** _____